

EuroPetition

Administration Manual

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The Public-i ePetition system has been designed to be both simple and intuitive to use, for administrators as well as for users. Administrators will always be shown what tasks they need to manage once they login. This guide will walk through the typical administrative tasks needed to be able to manage this ePetitioning system as well as support users.

User Registration & Login Options

Administrators will need to login in order to manage petitions. You will be send your initial administrative login details and have the chance to create as many administrators as you need. Login and registration links are located on right hand side of the home page.

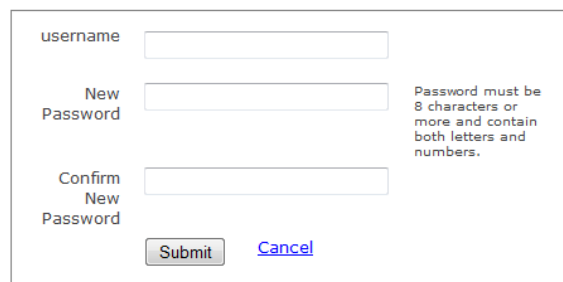


There are several ways to log into the system:



1. Generic login (after registration 1a)
2. Facebook
3. Yahoo
4. Twitter
5. Google
6. OpenID
7. AOL

- 1a. Generic login needs user to have registered first. Their password will be stored in the ePetition system directly.



- 2-7 All other forms of logging in, means that the passwords would not be held on the system and users only have to remember their favourite service username and password, so that authentication is done outside of the ePetition system.



User Registration – ePetition Details

The first time that a user registers or logs in using any of the above entry points, they will be taken to the contact details page where they will need to complete their name, email and address. (To change any of the these details later, go to My Activities, Manage my details)

Welcome to the ePetitioning system

Please confirm your contact details.

uri <http://paultest.myopenid.com/>

Registration Date 2009-09-15 10:59:57

Welcome to the ePetitioning system. [logout](#)

Local Petitions

[northlincs test](#)

1 Signatures

Ends Fri, 24 Dec 10

Contact

Keep in mind that these details may be overridden by your details stored in OpenID if and when you login via OpenID

Email	<input type="text" value="paul.hernanz@public-i.info"/>
Nickname	<input type="text"/>
Full Name	<input type="text" value="Paul Test"/>
Address	<input type="text"/>
Town	<input type="text"/>
Postcode	<input type="text"/>
Country	<input type="text" value="United Kingdom"/>
Site emails	<input type="text" value="Yes"/>

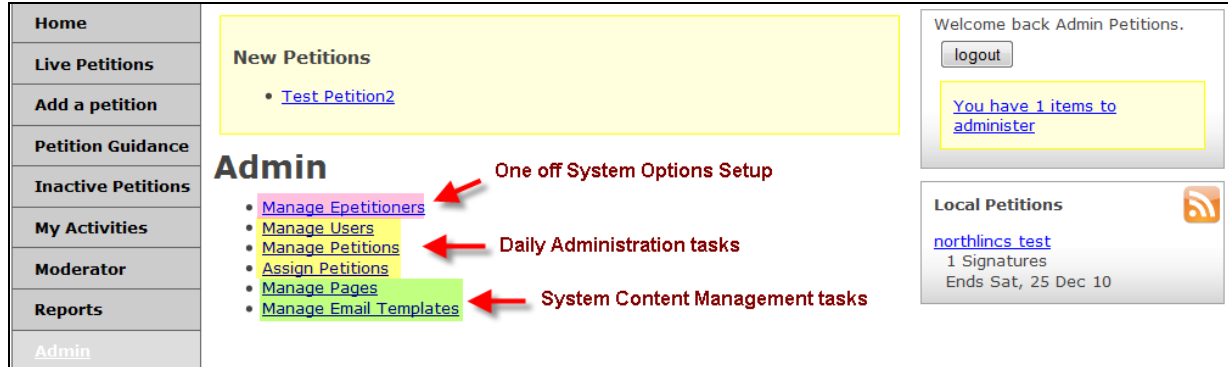
I have read and accepted the terms and conditions [Terms and Conditions](#)

Administration Menu

The system is very easy to administer, as it will **highlight in yellow a path of every petition task that needs attention (for admin and for users)**. When you first login (as admin or user), you will be advised that there is a petition that you need to administer (see the yellow box underneath logout box)

Home	<h3>Petitions</h3> <p>Do you want to support or comment on a petition online?</p> <p>ePetitioner allows you to support a petition by adding your name and address online. Information about the subject is also provided, to put the petition in context and help you decide whether to sign.</p> <p>You can also see who else has supported the petition (name and area only).</p> <p>Do you want to use the Internet to petition the Council?</p> <p>ePetitioner allows you to have your petition live on the Internet, rather than just on paper. This way, your petition and supporting information can be made available to a potentially much wider audience, giving you the opportunity to gather more names to</p>	<p>Welcome back Admin Petitions.</p> <p>logout</p> <p>You have 1 items to administer</p>
Live Petitions		
Add a petition		
Petition Guidance		
Inactive Petitions		
My Activities		
Moderator		
Reports		
Admin		

Following the yellow highlighted areas will take you to the Admin screen menu, and also shows you which particular Petition needs attention.



The following describes all the options available to administrators:

Manage Epetitioners	Allows option changes to the system such as date format and location. (see section Manage ePetitioners)
Manage Users	Allows Admin to search and change user details. Admin can also upgrade users into Admin, officers and Members. (see section Manage Users)
Manage Petitions	Shows a list of all petitions on the system and the status of each one. Allows admin to enter the Edit Petition form for each petition.
Assign Petitions	Allows admin to assign a petition to a list of officers (this option is also available in the Edit Petition section directly)
Manage Pages	Allows admin to change the text content of the Home Page, Petition Guidance and Terms & Conditions (see section Manage Pages – managing website text)
Manage Email Templates	Allows admin to change the content of the all the emails sent from the system (see section Manage Email Templates)

Edit Petition

The easiest way to manage **new** petitions is to click the yellow highlighted link as it appears on logging int. This will open the **Edit Petition** below and all its options.

Home	New Petitions <ul style="list-style-type: none"> • Test Petition2 	Welcome back Admin Petitions. <input type="button" value="logout"/>
Live Petitions		You have 1 items to administer
Add a petition		
Petition Guidance		

To open other petitions, go to Manage Petitions and find the one you want. A search button can be used to find specific petitions.

Manage Petitions				
<input type="text"/>	<input type="button" value="Search"/>	<input type="button" value="Clear"/>		
Petition	Petitioner	Closing Date	Status	Epetitioner
No to Amalgamation of Henleaze Infant and Junior Schools	Jon Rogers	Sun, 30 Aug 09	waiting submission	Bristol City Council

The form below shows a New Petition. The Accept/Reject box is automatically opened up, showing the path of what is expected of administrators next.

Edit Petition

Title	<input type="text" value="TestPetition2"/>
Petition	<input type="text" value="Test Petition2"/>
Description	<input type="text" value="Test Petition2"/>
Petition Target	<input type="text" value="North Lincolnshire Council"/>
URL Key	<input type="text" value="TestPetition2"/>
Petition Type	<input type="text" value="Electronic and Paper"/>
Start Date	<input type="text" value="20-10-2009"/>
End Date	<input type="text" value="21-10-2010"/>
Hide Signatures?	<input type="text" value="No"/>
<input type="button" value="Submit"/> Cancel	

Options

[Status](#)
[Members](#)
[Signatures](#)
[Notes](#)
[Assigned Officer](#)
[Meeting](#)
[Accept / Reject](#)
[Location](#)
[Documents and Links](#)

The following are the options available to petitions.

Accept / reject petition

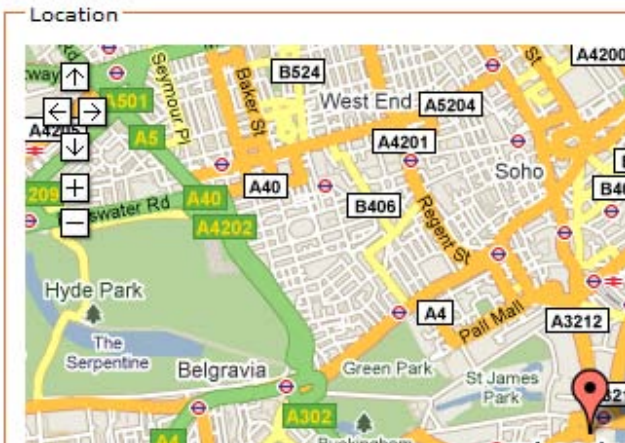
Rejection reason

Accept
Accept
Reject

Status

Status

new
draft
rejected
accepted
collecting signatures
waiting submission
submitted to council
Pending owner response
closed
withdrawn



Documents and Links

No records found.

document
Link
document

Title

Browse...

Submit Cancel

Accept/Reject	Accepts or rejects petition - only viewable on new Petitions). (see image to left)
Status	Lists where the petition is in the life cycle and allows admin to change the status from New to Withdrawn at any point (see image to left)
Members	Shows drop down of members who can be assigned. They will receive an email whenever the status of the petition changes.
Signatures	Shows all signatures and comments which can be hidden or deleted (and undeleted)
Notes	Adds internal notes to any petition viewable only by other admin users
Assigned Officer	Drop down of officers to whom petition can be assigned. They will receive an email whenever the status of the petition changes
Meeting	Add a meeting/event description and link to webpage or webcast. This will appear as a link on the petition page.
Location	Shows location of the petition on google map and editable by admin or Lead Petitioner while in Draft mode point (see image to left)
Document & Links	Allows addition of documents & links at any point by admin (or while in draft mode for Lead Petitioner) (see image to left)

Petition with the status Collecting Signatures will have other options:

Options

[Status](#)
[Members](#)
[Signatures](#)
[Notes](#)
[Assigned Officer](#)
[Meeting](#)
[Email a Copy](#)
[Documents and Links](#)
[Mailshot](#)

Email a Copy

Email

Subject

Content

Mailshot

Subject

Content

Email a Copy	This form allows you to email the petition to any email address, so you can send it a PR contact for example.
Mailshot	Mailshot will email all signatories of this particular petition including the lead petitioner.

Submitting petitions and Response from Council

Once a petition has reached its end date, it will have the status **Waiting Submission**. At this stage the petitioner will need receive notification that they need to officially submit the petition to the council by logging in and clicking **Submit to Council**. It is only then that the council will need to formulate a response to the issue raised in the petition.

Once a user has submitted a petition, the petition will appear in the admin notification as **Pending council Response**.



Clicking on the petition will automatically open the new **Respond to Petition** option



Enter the council response in this box, which will email the petitioner and enter the information on the petition as below.

By default, the system will invite the lead petitioner to leave their final response to the petition and to the council. When the user logs in next time, they will be presented with a **Pending Owner Response** box which once they have submitted will close the petition and add their response as below.





Please note: the Petitioner will only be allowed to respond to the council if the **Show Petitioner Response** has been left switched on as default.

To not allow users to have the last say in a petition response, see [Show Petitioner Response](#) in the Manage ePetitioners [Show Petitioner Response](#) section below

Manage Users

The user list is sorted in order of the latest user to register is listed on top.

To search for users, type in a name. Click yes for **Word begins with**, if you want to search specifically for names and surnames.

Manage Users

Word begins with

Name	URL Key	Registration Date	Options
Paul Hernanz	http://phernanz.myopenid.com/	2009-09-14 14:39:22	Edit
Paul Test	http://paultest.myopenid.com/	2009-09-15 10:59:57	Edit
Kurt Test	http://kurttest.myopenid.com/	2009-10-19 10:13:58	Edit

Options

[Add](#)

Add Users

Clicking **Add** in the Manage Users page, will allow Admin to add users to the system directly. Just choose a Username and Password that you can easily remember and pass onto those new users. (Ignore the URI unless you want to add a Myopenid registration instead).

Edit User Account

Legacy username

New Password

Confirm New Password

uri

Active

[Cancel](#)

After choose username details, you will have to enter their Full Name, Email, Address as part of normal registration. If you forget what password you assigned someone, just find their user details and click **Password Reset** This will then send them an email directly with a new password to access the system.

Edit User Account

Legacy username	<input type="text"/>
uri	<input type="text" value="http://phernanz.myopenid.com/"/>
Registration Date	<input type="text" value="2009-09-14 14:39:22"/>
Active	<input type="text" value="Yes"/>
<input type="button" value="Submit"/> CancelPassword reset	

Contact

Keep in mind that these details may be overridden by your details stored in OpenID if and when you login via OpenID

Email	<input type="text" value="paul.hernanz@public-i.info"/>
Nickname	<input type="text" value="Paul"/>
Full Name	<input type="text" value="Paul Hernanz"/>
Address	<input type="text" value="112 Western Rd,"/> <input type="text"/>
Town	<input type="text" value="Brighton"/>
Postcode	<input type="text" value="bn31dd"/>
Country	<input type="text" value="United Kingdom"/>
Site emails	<input type="text" value="Yes"/>

I have read and accepted the terms and conditions [Terms and Conditions](#)

Once you have added a new user, Admin will be able to upgrade any user into an Officer, Moderator or Member of Council. To disable a user, simple change Active to No.

Role		
User	North Lincolnshire Council	<input type="button" value="Delete"/>
<input type="text" value="User"/>	North Lincolnshire Council	<input type="button" value="Add"/>

-
- Site Moderator
- Site Administrator
- Member of Council

Role

Users can be changed to:

- **Site Moderator:** can only view petitions, change end dates, view signatures, print out paper copies and mailshot signatories.
- **Site Administrator:** can manage petitions, users and the system.
- **Member of Council:** can be assigned petitions so all status changes will be email to them

Manage Pages – managing website text

The Manage Pages link in Admin will allow admin to change the content of the Home Page, Petition Guidance and Terms and Conditions.

Manage Pages		
Name	Language	
index	English	Edit
petitionguidance	English	Edit
terms	English	Edit

Clicking **Edit** for the Index (Home) page will bring up the editable home page text along with a formatting toolbar. The text can be changed to pure HTML by clicking the **Toggle WYSIWYG** link.

Manage Pages

Title

Content

Format **B** *I* U ↶ ↷ ☰ ☷ 🔗 🔄 🗑️ 📄

Petitions

Do you want to support or comment on a petition online?

ePetitioner allows you to support a petition by adding your name and address online. Information about the subject is also provided, to put the petition in context and help you decide whether to sign.

You can also see who else has supported the petition (name and area only).

Do you want to use the Internet to petition the Council?

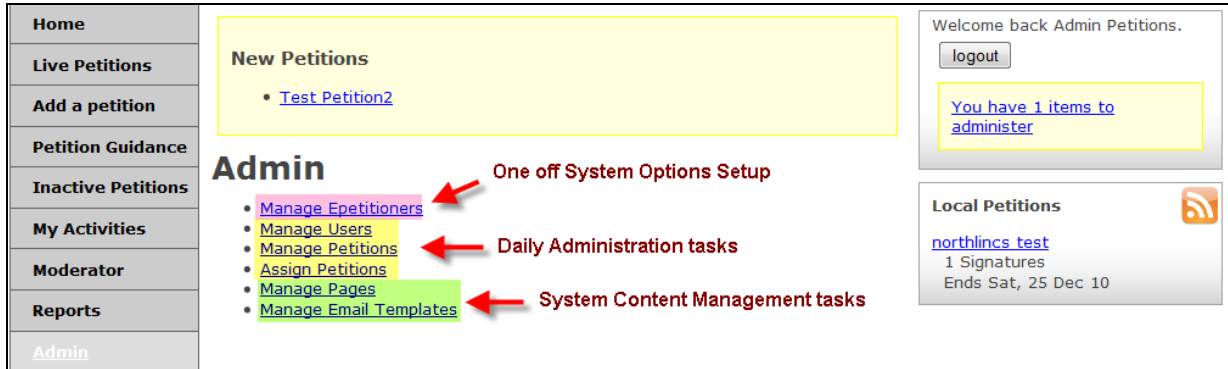
ePetitioner allows you to have your petition live on the Internet, rather than just on paper. This way, your petition and supporting information can be made available to a potentially much wider

[Toggle WYSIWYG](#)

[Cancel](#)

Manage ePetitioners

The Manage ePetitioners section, top link in the Admin Menu, will allow you to change some of the default options available through your system.



The screenshot shows the Admin interface. On the left is a sidebar menu with items: Home, Live Petitions, Add a petition, Petition Guidance, Inactive Petitions, My Activities, Moderator, Reports, and Admin. The main content area has a 'New Petitions' section with a link to 'Test Petition2'. Below that is an 'Admin' section with a list of links: Manage Epetitioners, Manage Users, Manage Petitions, Assign Petitions, Manage Pages, and Manage Email Templates. Red arrows point from text labels to these links: 'One off System Options Setup' points to 'Manage Epetitioners', 'Daily Administration tasks' points to 'Manage Petitions', and 'System Content Management tasks' points to 'Manage Pages'. On the right, there are two boxes: 'Welcome back Admin Petitions.' with a 'logout' button and a notification 'You have 1 items to administer'; and 'Local Petitions' with a link to 'northlincs test', '1 Signatures', and 'Ends Sat, 25 Dec 10'.

Clicking on Manage ePetitioners you will be presented with the name of your particular council, just click the Edit link to be shown the following page.

Name	URL Key	
Bristol City Council	dev-epetition.bristol.public-i.tv	Edit

Manage Epetitioners

Name en_GB
Country
Default Language
Ward Provider
 Deleted
Website Email Address

[Petition Target](#) [Alias](#) [Blocked IP](#) [Options](#) [Location](#)

Petition Target

Alias

Blocked IP

Location

Latitude
Longitude

Name en_BG	This is the default name of your site as used in emails and throughout the system.
Default language	Change the site default language if your ePetitions system is multilingual (setup by Public-i on request).
Ward Provider	This will in the future allow you to choose how postcode to ward/area information is retrieved i.e. between free postcode service or any .csv file provided
Website email address	This is the reply to address on the system emails. It is important to add a reply address which you are happy to receive emails to.
System options will drop down on clicking	
Petition Target	N/A: a Public-i setting. If you are sharing your ePetitions system, this will allow you to add other targets where users will choose who they are petitioning.
Alias	N/A: this is a Public-i option to activate your system.
Blocked IP	Option to block a particular IP address if its showing fraudulent behaviour
Location	Shows location of the council on google map

Options link will bring up the following menu with the most important options to check.

Petition Target Alias Blocked IP **Options** Location

Options

Date Format	<input type="text" value="%d-%m-%Y"/>	Submit Reset
EuroPetitions	No	Submit Reset
Signature IP Checking	Yes	Submit Reset
Comment	No	Submit Reset
Modify Petition After Approval	Yes	Submit Reset
Show Petitioner Response	Yes	Submit Reset
Google Maps API Key	ABQIAAAALw	Submit Reset
Items Per Page	10	Submit Reset
Recaptcha Public API Key	6LTKQEAAA	Submit Reset
Recaptcha Private API Key	6LTKQEAAA	Submit Reset

[Cancel](#)

Date Format	Default is %Y-%m-%d which will show year first. To show day, month, year, change to %d-%m-%Y
EuroPetitions	If you are part of the EuroPetitions project, this is where you can turn this functionality on/off
Signature IP Setting	Option to restrict signing a petition only once from one IP address. Default is Yes , so change to No to allow same IP address to sign more than once – No may be preferable setting so homes & offices can sign.
Comment	This allows for comments to be left when signing a petition. Default is Yes . Change to No to not allow comments.
Modify Petition After Approval	Ability for users/admin to change petition description and date after acceptance. Default is No . Change to Yes to allow users/admin to change petition details after acceptance.
Show Petitioner Response	Allows Lead Petitioner to have last comment once petition is closed. Default is Yes . Change to No to not allow last comment.
Items Per Page	No. of items on list of: Manager Users, Manage Petitions and All Signatures.
API Keys	N/A: these are all Public-i setting for external services to work.

Manage Email Templates

Accessible from the Admin menu, this lists all the emails which the system will send out to users. While the templates are unchanged and blank, the default text is used (see [ePetitions Default Emails](#)). If you enter your own information into a template, the default email will be overridden. Deleting your information and leaving the template blank again will install the default email again.

Click the link which says English (or whatever language name your default system is in) to enter your own information. Refer to [ePetitions Default Emails](#) to see the content of each email.

Manage Email Templates

Email Type	Language
Registration Callback	▪ English
Signature Callback	▪ English
Status Update	▪ English
Owner Status Update	▪ English
New Petition	▪ English
Assigned Officer	▪ English
Assigned Member	▪ English
Password Reset	▪ English

ePetitions Default Emails

Below is a list of all the default emails sent from the system. Please note that the default will automatically include the name of your specific council name so you do not have to change them unless you specifically want to enter different information.

If you choose to replace the content of the email template with your own words, you must also add in any tokens (**%petition_link%**) which appear below each template form. These tokens represents specific link information for each petition and are all necessary.

Template Name	Default content as it is received currently without making any changes
Registration Callback Required Tokens: %email_callback% (confirmation link)	<p>Please click the link below to confirm your email address.</p> <p>http://epetition.demo.public-i.tv/epetition_core/community/confirm_email/NAq8dATm5G286Hi</p> <p>--</p> <p>Thank You,</p> <p>Council name</p> <p>--- You have received this email as you signed up to receive email alerts from Council name. To unsubscribe, log in to the website and click on 'Manage my details', where you will be able to unsubscribe from site emails. For further information or if you have any queries, visit http://epetition.demo.public-i.tv/epetition_core/ .</p>
Signature Callback Required Tokens: %callback% (confirmation link)	<p>Thank you for signing a petition.</p> <p>In order to confirm your signature, please click the link below:</p> <p>http://dev-epetition.norfolk.public-i.tv/epetition_core/community/confirm/TFjg3CJ4EKATo0U</p> <p>http://dev-epetition.norfolk.public-i.tv/epetition_core/view/Dredgetheyare</p> <p>--</p> <p>Thank You,</p> <p>Council Name</p>

	<p>---</p> <p>You have received this email as you signed up to receive email alerts from Council Name. To unsubscribe, log in to the website and click on 'Manage my details', where you will be able to unsubscribe from site emails.</p> <p>For further information or if you have any queries, visit http://dev-epetition.norfolk.public-i.tv/epetition_core/.</p>
<p>Status Update</p> <p>Required Tokens:</p> <p>%title% (title of petition)</p> <p>%status% (status of petition)</p> <p>%petition_link% (petition link)</p>	<p>Petition Paultest1 (%title%), to which you are subscribed has been updated to status: closed (%status%).</p> <p>%petition_link%</p> <p>Thank You,</p> <p>Council Name</p> <p>---</p> <p>You have received this email as you signed up to receive email alerts from Council name. To unsubscribe, log in to the website and click on 'Manage my details', where you will be able to unsubscribe from site emails.</p> <p>For further information or if you have any queries, visit http://norfolk.epetition.public-i.tv/epetition_core/ .</p>
<p>Owner Status Update</p> <p>Required Tokens:</p> <p>%title% (title of petition)</p> <p>%status% (status of petition)</p> <p>%supporting% (any action needed by petitioner. Only appears with some status, so don't add any text before)</p> <p>%petition_link%</p>	<p>Petition Paultest1 (%title%), to which you are subscribed has been updated to status: closed (%status%).</p> <p>%petition_link%</p> <p>-</p> <p>Thank You,</p> <p>Council Name</p> <p>--</p> <p>You have received this email as you signed up to receive email alerts from Council name. To unsubscribe, log in to the website and click on 'Manage my details', where you will be able to unsubscribe from site emails.</p>

(petition link)	For further information or if you have any queries, visit http://norfolk.epetition.public-i.tv/epetition_core/ .
<p>New Petition</p> <p>Required Tokens:</p> <p>%petition_link% (petition link)</p>	<p>A new petition has been added. The council will now need to review and accept the petition before it becomes live.</p> <p>http://dev-epetition.wolverhampton.public-i.tv/epetition_core/view/Withdraw (%petition_link%)</p> <p>--</p> <p>Thank You, Council name ---</p> <p>You have received this email as you signed up to receive email alerts from Council name. To unsubscribe, log in to the website and click on 'Manage my details', where you will be able to unsubscribe from site emails. For further information or if you have any queries, visit http://dev-epetition.wolverhampton.public-i.tv/epetition_core/.</p>
<p>Assigned Officer</p> <p>Required Tokens:</p> <p>%petition_link% (petition link)</p>	<p>A petition has been assigned to you</p> <p>http://epetition.northlincs.public-i.tv/epetition_core/view/TestPetition2</p> <p>--</p> <p>Thank You, Council name ---</p> <p>You have received this email as you signed up to receive email alerts from Council name. To unsubscribe, log in to the website and click on 'Manage my details', where you will be able to unsubscribe from site emails. For further information or if you have any queries, visit http://epetition.northlincs.public-i.tv/epetition_core/.</p>
<p>Assigned Member</p> <p>Required Tokens:</p> <p>%petition_link% (petition link)</p>	<p>A petition has been assigned to you</p> <p>http://epetition.northlincs.public-i.tv/epetition_core/view/TestPetition2</p> <p>--</p> <p>Thank You,</p> <p>Council name</p> <p>--- You have received this email as you signed up to receive email alerts from Council name. To unsubscribe, log in to the website and</p>

	click on 'Manage my details', where you will be able to unsubscribe from site emails. For further information or if you have any queries, visit http://epetition.northlincs.public-i.tv/epetition_core/ .
Password Reset Required Tokens: %password% (password)	Your account password has been reset. Your new password is as follows:epetitions1 -- Thank You, Council name --- You have received this email as you signed up to receive email alerts from Council name. To unsubscribe, log in to the website and click on 'Manage my details', where you will be able to unsubscribe from site emails. For further information or if you have any queries, visit http://dev-epetition.bristol.public-i.tv/epetition_core / .

EuroPetition Cluster Administration

In order for europetitions to be managed, each regional cluster has a EuroPetition Cluster Manager system which they log into using an OpenID username and password issued to each region.

The Swedish cluster is available through <http://www.europetition.se.public-i.tv>. Replace the SE with your own country code to get to your regional site. On logging in, administrators will be presented with a Dashboard showing all the information they need to administer europetitions.

Swedish Cluster Manager

[Home](#) [Dashboard](#) [Local Petitions](#) [EuroPetitions](#) [Discussions](#)

Local Tasks

Last updated: Dec 21 2009 17:59:52

New local petitions: 57 [view](#)

Flagged petitions

Under discussion: 0

New: 0

Petitions requiring translation

In Progress: 0

New: 0

Euro Tasks

Petitions requiring local translation

In Progress: 0

New: 0

Information

Cluster Manager Sites: 5

Title		Europetition Sites Administrator	Site
UK EuroPetition Cluster Manager	1	Ady Coles	europetition.gb.public-i.tv
Swedish Cluster Manager	1	Ady Coles	europetition.se.public-i.tv
Italian Cluster Manager	1	Ady Coles	europetition.it.public-i.tv
Spanish Cluster Manager	0	Ady Coles	europetition.es.public-i.tv
Netherlands Cluster Manager	0	Ady Coles	europetition.nl.public-i.tv

Link	Widget	Description
Dashboard		
	Local Tasks	<p>Displays all information about local petitions relevant to that Euro cluster.</p> <p>New Local Petitions: gives a listing of all the new local petitions so that the Euro cluster is able to keep an eye on any petitions which may be appropriate to become a EuroPetition</p> <p>Flagged Petitions: shows a list of local petitions which have been flagged by the Euro cluster admin to be discussed amongst them.</p> <p>Petitions requiring English Translation: will list all the europetitions which have been accepted by the local ePetition system and which still need translated into English for distribution across all the Euro clusters</p>
	Euro Tasks	<p>Petitions requiring Local Translation: will list all the europetitions from other regional sites which have been accepted and do not have duplicates. Once they have been translated, they will then appear in the corresponding local ePetition and EuroPetitions site in the EuroPetition listing section.</p>
	Information	Contact details for all the Euro cluster sites in order that they can be contacted directly by email.
Discussions		
	Viewfinder	A discussion board linked to the list of europetitions.
Local Petitions	Local Petitions	Showing a list of all local petitions for that region
EuroPetitions	EuroPetitions	A list of all europetitions in the area

Translating a local and Euro petition into English

As well as translating EuroPetitions from their sites into English, one of the roles of the cluster managers is to look out for local petitions which could be europetitions. To do this the Cluster Manager has a feed of all of that regions' local petitions which they get to by clicking Local Petitions on the top menu, or view in the Dashboard.

Local Petitions			
112 petitions			
Title	Description	Status	English Translation
Babyzoner!	Skapa babystängslade områden där småbarnsföräldrar kan våga koppla av en stund, utan att det lilla pyret kan springa bort.	<div style="border: 1px solid black; padding: 2px;"> approved <ul style="list-style-type: none"> new ignore draft approved </div>	Complete

By default all local and EuroPetitions come into the Local Petitions feed with the status **New**.

In order for them to appear on the EuroPetitions listing of all the other regions cluster managers, the status needs to be changed to **Approved**.

If the local petition is not relevant then it should be changed to status **Ignore**. If it is being worked on or translated still, change the status to **Draft**.

Translation

In the **English Translation** column, click the **Not Started** or **Complete** link next to the petition you want to promote as a EuroPetition across all clusters. You are taken to the form where you can enter in the English translation of the local or EuroPetition. Simply enter in the title and Petition text as a correct and verified English translation. Change the status to Complete and press Update.

Translate EuroPetition into English

Babyzoner!

Skapa babystängslade områden där småbarnsföräldrar kan våga koppla av en stund, utan att det lilla pyret kan springa bort.

Petition title

Petition text

complete ▾

Translation of Europetitions into local language

Once a cluster has Approved a local or EuroPetition in the Cluster Manager, it automatically appears in all the other cluster managers as a new EuroPetition which needs to be translated into the local language, as per last petition on the list below.

Italian Cluster Manager

[Home](#) [Dashboard](#) [Local Petitions](#) [EuroPetitions](#) [Discussions](#)

EuroPetitions

4 petitions

Site	Title	Description	Local Translation
Bristol ePetitions	No to Palm Oil Power Station in Avonmouth	We the undersigned call upon Bristol City Council to reject W4B's planning application for a new power station that would burn palm oil, on environmental and health grounds. this is the translation	Not started
Malmo Initiativet	Rent out the art!	test	Not started
Malmo Initiativet	Outdoor pools everywhere!	Outdoor pool, preferably free, in every neighborhood that is not close to the beach. This would add significant quality of life and health improvements especially for underprivileged children. Preferably in connection to green areas and definitely with a kiosk or cafe so that you can buy coffee and tea.	Not started
Malmo Initiativet	Baby Zones!	Create baby fenced areas where parents of young children can dare to relax a bit, but the little one can't run away.	Not started

Clicking on the **Local Translation** link **Not Started**, the Italian Cluster administrators in this case can, once they have discussed it with all the other clusters and agreed that it is a valid EuroPetition, translate the petition into Italian. This petition will then appear as a new EuroPetition on the local Italian petitioning site.

Translate EuroPetition into Local Language

Baby Zones!

Create baby fenced areas where parents of young children can dare to relax a bit, but the little one can't run away.

Petition title

Petition text

not started ▾